



**DELRAY ESTUARY HOMEOWNERS ASSOCIATION, INC.**

c/o Associated Property Management of the Palm Beaches, Inc.  
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**BOARD OF DIRECTORS  
COVID 19 ZOOM MEETINGS**

**MINUTES**

**COVID-91 Emergency Board Meeting 4/10/20**

**Minutes**

President Gar Whaley called the meeting to order at 10:00 AM

Board members present:

Gar Whaley, President

Chris Salamone, Vice President

Dianne Letzelter, Treasurer

Lisamarie Cohen, Secretary

Don Uselmann, Director

Representing Associated Property Management of the Palm Beaches, Inc. (APM) was Meredith Rubin Community Association Manager

**Palm Beach County and DRB Update:** Cases, Hospitalizations, and Deaths still rising. New test site and more kits available. Death peak now projected on 4/23. Face-mask requirement for Delray Beach. Guards are wearing.

**Security:** New Delray requirements (masks) - add to contractor handout

**Other Business**

**Re-capping seawall.** Had 5 bids ranging from \$2600 to \$9550. Agreed to give job to Josafa with a \$5450 bid. We will tell Josafa it is contingent upon him to power-washing and sealing as well with a cost no more than \$1000. Meredith needs to receive a copy of his license.

**Areca replacement Phase 2.** Yellowstone bid was \$31K which we approved. Higher than Brightview but we have not been satisfied with the quality of Brightview's work. Need to do now, in advance of hurricane season since diseased Arecas could cause damage or injury during

a hurricane. We were advised by Yellowstone that plants/trees need time to root before hurricane season or else we would have to wait until December at the earliest. Also, nurseries have stock now but may not post hurricane season.

Areca replacement Phase 3. Need price and location. Need to get ALC involved. Also should do before hurricane season. Meredith will take the lead on this.

Pagoda roofing repair. Juan bid \$300. We will get a bid from Josafa.

Tankless water heater for Guard House. Currently, there is no hot water in the guardhouse and never has been. Chris will instruct Bob to get plumbing and electrical bids (30amp circuit). Numerous options for the heater well under \$500.

Back gate equipment has been repaired and housing expanded (not crammed together)

Dumpster at 820. Meredith will communicate to roofer either to start work within 1 week or remove until they start,

Estuary Parking Issues. Chris sent following note to Bob, but discussion ongoing.

“The Board would also like to keep the procedure for the gate as simple as possible. The Board does not want to require the resident to email the senior guard or Meredith.

Here are 2 options to keep the process simple at the guard gate:

The Guard on duty will have the red Temporary Parking Passes at the guard gate. When a resident calls regarding temporary Parking in a guest spot, the Guard will fill out the red Temporary Parking Pass (resident name, address, make/model/tag # of car, and time period the car will be in a guest spot). They will keep a file where these issued passes will be held. When the Guard goes on patrol, they will bring the Temporary pass(es) so they know which resident cars are authorized to park in a guest spot (so they do not issue a citation). He/she can place the Temporary Pass on the vehicle windshield if the car is still there.

Alternatively, the gate would maintain a Temporary Parking Pass log where they would log the required information (Resident name, address, make/model/tag # of car, and time period the car will be in a guest spot). New Guards coming on Duty would check the log to be aware of residents in guest spots.”

Entry landscaping - no update

Seal coating of roadway - on hold

There being no further business the meeting was adjourned.

Respectfully submitted by Don Uselmann, Director