



DELRAY ESTUARY HOMEOWNERS ASSOCIATION, INC.
c/o Tallfield Management
12765 Forest Hill Blvd; Suite 1320, Wellington, FL
33414 Office: 561-983-6000 estuary@tallfield.com

Purchase Application Instructions & Acknowledgements

The Delray Estuary Homeowner's Association's Governing Documents require that all prospective purchasers are approved by the Association prior to Closing and that the unit owners provide the Association all information required on the attached application.

Completion of ALL items below, is part of the Application process and must be provided NO LESS THAN 30 DAYS prior to proposed closing date.

- 1) The attached Application: As a prospective owner in the Association, you are agreeing to abide by the Association's Rules & Regulations and Documents as recorded in the Palm Beach County Official Records.
- 2) All sellers must supply a copy of the Delray Estuary Association Documents – Rules & Regulations to the purchasers.
- 3) An executed copy of the contract of sale must be attached to the application.
- 4) A non-refundable screening fee of \$250 made payable to Tallfield Management for up to two adult applicants. Any additional residents 18+ years of age are subject to background screening, and an additional \$50 fee per adult is required. If an International screening is needed there will be an additional fee required. ALL PAYMENTS MUST BE MADE IN THE FORM OF A MONEY ORDER OR A CASHIER'S CHECK.
- 5) A picture ID for each adult resident (legible copy of driver's license or current passport).
- 6) A picture and veterinarian's current shots certificate for any pets that will reside in the unit.

Submit the completed Application, with Fees and ALL required information attachments together. Note that partial application packages will be returned incomplete and will delay purchaser approval and closing.

Submit To: Delray Estuary Homeowners Association, Inc.
c/o Tallfield Management
12765 Forest Hill Blvd; Suite 1320
Wellington, FL 33414

REMINDER TO NEW OWNERS

Read all Delray Estuary Documents-Rules & Regulations prior to the Closing

Please obtain Gate, Pool and Pedestrian gate keys from your Seller. Additional keys may be purchased from the guardhouse for \$25 each.

SELLER'S INFORMATION

PRINT OR TYPE ALL INFORMATION ON THESE FORMS

DATE: _____ CLOSING DATE: _____

PROPERTY ADDRESS: _____
(BEING PURCHASED)

OWNER NAME(S): _____ ADDRESS: _____ .

PRESENT OWNER'S PHONE NO.(s): _____ Email address: _____

PRESENT OWNER'S AGENT: _____ Phone no: _____ Email: _____

APPLICATION FOR PURCHASE

APPLICANT(S): _____

CHECK ONE: ANNUAL RESIDENT: _____ SEASONAL RESIDENT: _____ OTHER: _____

PHONE NUMBERS: HOME: _____ CELL: _____

EMAIL ADDRESSES: 1. _____ 2. _____

APPLICANT(S): _____

CHECK ONE: ANNUAL RESIDENT: _____ SEASONAL RESIDENT: _____ OTHER: _____

PHONE NUMBERS: HOME: _____ CELL: _____

EMAIL ADDRESSES: 1. _____ 2. _____

EMERGENCY CONTACT INFORMATION

PLEASE LIST LOCAL CONTACTS IN THE EVENT OF AN EMERGENCY:

NAME: _____ RELATIONSHIP _____

PHONE NUMBERS: _____

NAME: _____ RELATIONSHIP _____

PHONE NUMBERS: _____

INFORMATION REGARDING EACH ADDITIONAL PERSON TO LIVE IN THE UNIT. (INCLUDING CHILDREN)

NAME (PRINT)

AGE

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PART I - RESIDENCE HISTORY

PREVIOUS ADDRESS: _____

I/WE HAVE _____ OWNED OR _____ RENTED THIS HOME FOR (LENGTH OF TIME) _____

NAME OF LANDLORD: _____

PART II - PERSONAL REFERENCES

NAME: _____ PHONE: _____

ADDRESS: _____

NAME: _____ PHONE: _____

ADDRESS: _____

PART III – EMPLOYMENT

EMPLOYED BY: _____ PHONE: _____
(OR RETIRED FROM) (BUSINESS NAME IF SELF EMPLOYED)

HOW LONG: _____ POSITION: _____ ADDRESS: _____

SPOUSE/PARTNER’S EMPLOYMENT: _____ PHONE: _____

HOW LONG _____ POSITION _____ ADDRESS _____

PART IV – VEHICLES & LICENSED DRIVERS

COMMERCIAL VEHICLES, CLOSED VANS, SPORT ACTIVITY VEHICLES, RV VEHICLES, ANY TYPE TRAILERS, BOATS, CAMPERS or UNSIGHTLY VEHICLES **ARE NOT ALLOWED**. HOMEOWNERS (RESIDENTS) PICK-UP TRUCKS MUST BE PARKED INSIDE THE UNIT’S GARAGE WITH THE GARAGE DOOR CLOSED. VIOLATING VEHICLES WILL BE TOWED OFF THE PROPERTY AT OWNER’S EXPENSE. **See Article 8.4 pg. 22**

of the Declaration, in the Documents for the complete list of prohibited vehicles not allowed in the Delray Estuary.

MAKE OF VEHICLE	MODEL	LICENSE NUMBER	COLOR	STATE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PART V - PETS

NUMBER OF PETS: MAXIMUM OF TWO (2) DOGS OR FOUR (4) CATS ARE PERMITTED PETS NOTE: EXOTIC PETS ARE NOT ALLOWED, SUCH AS SNAKES, IGUANAS, MACAWS, etc. **A PICTURE OF PET(S) MUST BE INCLUDED FOR IDENTIFICATION PURPOSES AND AN UP TO DATE RABIES CERTIFICATION FROM A VETERINARIAN MUST BE SUBMITTED.**

NAME (answers to)	AGE	COLOR	WEIGHT	BREED
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PART VII - SECURITY BACKGROUND TO BE COMPLETED BY EACH ADULT APPLICANT

I UNDERSTAND A NATIONWIDE LAW ENFORCEMENT RECORDS INVESTIGATION IS REQUIRED.

Have you ever been convicted of a state or federal offense? yes no

Have you ever been convicted of a felony? yes no

Are you presently awaiting trial on any criminal offense? yes no

IF YES TO ANY OF THE ABOVE, GIVE NAME, DATES, NAME OF COURT, AND DETAILS OF CONVICTION ON SEPARATE PAGE. FAILURE TO DISCLOSE WILL RESULT IN THE APPLICATION FOR PURCHASE BEING DENIED.

RELEASE OF INFORMATION AUTHORIZATION

CONSUMER REPORT/INVESTIGATIVE CONSUMER REPORT
IMPORTANT: PLEASE READ CAREFULLY

To: Tallfield Management
12765 Forest Hill Blvd; Suite 1320
Wellington, FL 33414

I GIVE MY AUTHORIZATION FOR THE ABOVE TO VERIFY INFORMATION AND OBTAIN A CRIMINAL HISTORY REPORT AND EMPLOYMENT INFORMATION ON MYSELF, WHILE HOLDING HARMLESS THE REPORTING AGENCY AND TALLFIELD MANAGEMENT INC., RELEASING THEM AND THEIR AGENTS, EMPLOYEES AND MEMBERS FROM ANY LOSSES, EXPENSES OR DAMAGES SUSTAINED DIRECTLY OR INDIRECTLY BY ME OR OTHERS, FROM INFORMATION DISCLOSED IN THEIR INVESTIGATIVE REPORT WHETHER MADE ORALLY OR IN WRITING.

READ, ACKNOWLEDGED AND AUTHORIZED

SIGNATURE: _____ DATE: _____

NOTE: I AM PROVIDING THE FOLLOWING VOLUNTARILY.

Print FULL (FIRST LAST MIDDLE MAIDEN) NAME: _____

DATE OF BIRTH: _____ SOCIAL SECURITY #: _____

CURRENT ADDRESS: _____

PREVIOUS ADDRESS _____

ACKNOWLEDGEMENT OF PURCHASE APPLICANT(S)

1. That I/We **agree** on behalf of all persons who may use the unit, which I will purchase and myself/ourselves, that I/We will abide by all the Restrictions and Requirements of the Association’s governing legal Documents and Rules & Regulations.

2. That I/We agree that all of the information contained in this application is true and complete to the best of my/our knowledge.

3. That I/We give my/our permission for a Nationwide Law Enforcement Background investigation. That the unit may not be leased or sub-leased without the express written approval of the Board of Directors of Delray Estuary Homeowners Association, Inc.

4. That no persons other than those shown on this application will reside in the unit and I/We agree that anyone moving into the unit at a later date will be registered with the Association and a background investigation done at the applicant’s expense.

I/We hereby agree on behalf of all persons who may use the unit, which I/We seek to purchase, that I/We will abide by all the Restrictions in the By-Laws, Rules and Regulations and Association Documents. **I/we acknowledge that I/we have received, read, understand and agree to abide by the Delray Estuary Documents and the Rules & Regulations.**

Signature of Applicant 1: _____ **Date:** _____

Signature of Applicant 2: _____ **Date:** _____